



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, SEPTEMBER 23, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:

Ms. K. Fallis.

The Chairperson called the meeting to order at 6:00 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added seven (7) In-Camera items to the agenda.

Trustee Ross added two (2) items for In-Camera.

Mr. Murray – Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Inaugural Board Meeting held September 9, 2019 were circulated.

Mr. Bartlette – Mr. Murray
That the Minutes be approved.
Carried.

- b) The Minutes of the Board Meeting held September 9, 2019 were circulated.

Mr. Bartlette – Mr. Murray
That the Minutes be approved.
Carried.

Ms. Bambridge – Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
b) The Secretary-Treasurer, provided an update on two (2) Personnel Matters.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) The Secretary-Treasurer and Mr. Mathew Gustafson, Assistant Superintendent, provided an update on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer provided information on a Board Operations Matter and answered Trustee questions.
b) Dr. Marc Casavant, Superintendent/CEO, received Trustee feedback on a Board Operations Matter.
c) Trustee Ross and the Superintendent/CEO spoke on a Board Operations Matter and received feedback from the Board.
d) Trustee Ross discussed two (2) Board Operations Matters with Trustees and received Board direction.

- Trustee Inquiries

Ms. Letain – Ms. Kejick
That the Committee of the Whole In-Camera do now resolve into Board. (6:40 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:01 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the September 23, 2019 Report of Senior Administration:

- Celebrations
 - Indigenous Awareness & Education Week – September 30 to October 4, 2019
 - Trade, Exploration Partnership with Sioux Valley
- Information Items
 - Manitoba Education and Training Correspondence
 - Proclamation from Honourable Kelvin Goertzen: School Support Staff Recognition Week – September 23 – 27, 2019
- Presentations
 - Continuous Improvement at École secondaire Neelin High School – K. Seekings, Deidre Gregory
 - Indigenous Elder Update – K. Tacan
 - Indigenous Education Learning Specialist
 - Graduation Rate Report – M. Gustafson, M. Wilson

Trustees asked questions for clarification. Trustee Ross thanked everyone for their presentations.

Ms. Bambridge – Mr. Bartlette

That the September 23, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on September 9, 2019 was circulated.

Mr. Bartlette – Ms. Bambridge

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on September 17, 2019 was circulated.

The Secretary-Treasurer advised that since the Finance and Facilities Committee meeting, Public Schools' Finance Board (PSFB) informed the Division that they will not be approving

any of the Division's capital reserve requests. Therefore, based on the new information, it was recommended that the motions for capital reserves (except for buses) be amended to designate funds through the accumulated surplus for the projects.

Trustee Ross asked what rationale the Province provided for not allowing the Division to establish these reserves. Mr. Labossiere responded that he had not received any rationale for this decision.

Trustee Ross suggested that the Division forward a letter to the Minister of Education requesting rationale and pointing out the difficulty that this lack of response creates for the Division.

Trustee Bambridge asked if this is a new practice, or if this has occurred in the past. Mr. Labossiere responded that this is the first time all requests have been denied. Trustees agreed that a letter should be sent to the Minister. Trustees requested a meeting with the Minister of Education to discuss concerns, and also requested a meeting with local MLAs.

Mr. Montague – Mr. Murray
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Call for Nominations and Resolutions
- b) Ebulletin September 11, 2019
- c) Call for Presentations – Canadian School Boards Association (CSBA) Congress 2020
- d) Provincial Executive – September 2019 Meeting Highlights

Discussion took place regarding the MSBA 2020 Annual Convention Call for Nominations and Resolutions, and CSBA Call for Presentations.

Trustee Ross suggested that the Division's achievement data, which the Board has seen recently, accompanied by explanation of the kinds of interventions that have been going on in the Division, would be an excellent presentation.

Trustee Bambridge suggested that work the Division is doing regarding reconciliation could be a presentation for MSBA and/or CSBA.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

64/2019 Ms. Bambridge – Ms. Letain

That Board Policy 5 – “Annual Planning Cycle” be rescinded and replaced with updated Policy 5 – “Annual Planning Cycle”.

Carried.

The Secretary-Treasurer clarified that several of the motions on the agenda were amended with updated information, given the correspondence received from PSFB.

65/2019 Mr. Montague – Mr. Murray

That the amount of \$295,000 from the Operating Fund Accumulated Surplus be allocated to the Vincent Massey Fitness Studio Project to address the construction repairs needed to meet curriculum requirements, safety and accessibility.

Carried.

66/2019 Mr. Murray – Mr. Montague

That the amount of \$176,000 from the Operating Fund Accumulated Surplus be allocated to the VOIP (Voice over Internet Protocol) Phone System Project for the replacement of aging VOIP servers and gateway equipment.

Carried.

67/2019 Mr. Montague – Mr. Murray

That the amount of \$339,000 from the Operating Fund Accumulated Surplus be allocated to the Security Cameras System Upgrade Project for the replacement/upgrade of security cameras.

Carried.

68/2019 Mr. Murray – Mr. Montague

That the amount of \$225,000 from the Operating Fund Accumulated Surplus be allocated to the Computer Network Infrastructure Project for the replacement of wireless networking equipment.

Carried.

69/2019 Ms. Bambridge – Ms. Kejick

That the amount of \$489,000 from the Operating Fund Accumulated Surplus be allocated to a Lighting Retrofit Project for the facility lighting upgrades at Crocus Plains, Earl Oxford and George Fitton.

Carried.

70/2019 Ms. Kejick – Ms. Letain

That the amount of \$173,000 from the Operating Fund Accumulated Surplus be allocated to an Outdoor Basketball Backstop Project for the replacement of outdoor basketball backstops.

Carried.

71/2019 Ms. Letain – Ms. Kejick

That the amount of \$533,000 from the Operating Fund Accumulated Surplus be allocated to a School Paging Systems Project for the replacement of school paging systems at Neelin, Linden Lanes, JR Reid, Meadows and O'Kelly.

Carried.

72/2019 Mr. Montague – Mr. Murray

That the amount of \$600,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement and expansion of the school bus fleet.

Carried.

5.06 Bylaws

Mr. Bartlette
By-Law 8/2019

2nd Reading:

That By-law 8/2019, being a borrowing by-law in the amount of \$2,369,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School**Project**

Earl Oxford School

One Modular Classroom Unit

École Harrison

Steam Heating System Replacement

Linden Lanes School

Grooming Room Renovation

Maryland Park School

New K-8 School

École New Era School

Grooming Room and Exterior Ramp

École New Era School

Steam Unit Ventilator Replacement

be now read for the second time, having been first read on September 9, 2019.

Carried.

3rd Reading:

That the rules be suspended and By-Law 8/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

Mr. Bartlette
By-Law 9/2019

1st Reading:

That By-Law 9/2019 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 13/2017 passed on January 8, 2018, be now read for the first time.

Carried.

5.07 Giving of Notice

Mr. Murray

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 10/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries**6.00 ANNOUNCEMENTS**

- a) Education and Community Relations Committee Meeting – 5:00 p.m., Wednesday, September 25, 2019, Boardroom.
- b) Tipi Installation – 1:30 p.m. Wednesday, October 2, 2019, Division Administration Office.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Tuesday, October 15, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Ms. Kejick

That the Board do now adjourn. (8:58 p.m.)

Carried.

Chairperson

Secretary-Treasurer